



REPUBLIC OF RWANDA

EMBASSY BERLIN

REQUEST OF NATIONALITY SERVICE

FORM-NTY

PHOTO

2 colored biometric passport photographs

2 farbige biometrische Passfotos

2 photos d'identité biométriques en couleur

Acquisition of Rwandan Nationality and/or citizenship

- Nationality by birth on Rwandan territory
Nationality by marriage
Nationality by adoption
Nationality by naturalization
Nationality by Rwandan origin

Recovery of Rwandan Nationality and/or citizenship

Renouncing Rwandan Nationality and/or citizenship

SECTION A - YOUR DETAILS/PERSÖNLICHE ANGABEN/ VOS DÉTAILS:

Ms Mrs Mr

TITLE/TITEL/ TITRE:

SURNAME/NACHNAME/ NOM DE FAMILLE:

OTHER NAMES/ ANDERE NAMEN/ AUTRES NOMS:

STREET AND HOUSE NR/ STRASSE UND HAUS NR/ RUE ET MAISON NR:

POSTAL CODE-CITY-COUNTRY/ PLZ-STADT-LAND/ CODE POSTAL-VILLE-PAYS:

TELEPHONE/TELEFON/TÉLÉPHONE:

E-MAIL:

DATE OF BIRTH (D/M/Y): GEBURTSDATUM (T/M/J)/ DATE DE NAISSANCE (J/M/A):

PLACE OF BIRTH/ GEBURTSORT/ LIEU DE NAISSANCE

COUNTRY/ LAND DISTRICT/ BUNDESLAND SECTOR/ LANDKREIS CELL/ STADT VILLAGE/ STADTTEIL

Table with 5 columns: Country, District, Sector, Cell, Village

FATHER'S FULL NAME/VOLLSTÄNDIGER NAME DES VATERS/NOM COMPLET DU PÈRE:

MOTHER'S FULL NAME/VOLLSTÄNDIGER NAME DER MUTTER/ NOM COMPLET DE LA MÈRE:

NATIONALITY/  
STAATSANGEHÖRIGKEIT/ NATIONALITÉ

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NATIONAL ID/  
PERSONALAUSWEIS/ CARTE D'IDENTITÉ:

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PASSPORT NR:

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DATE OF EXPIRY(D/M/Y)

ABLAUFDATUM/DATE D'EXPIRATION:

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HEIGHT  
GRÖßE

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MARITAL STATUS  
FAMILIENSTAND/ ÉTAT CIVIL

<input type="checkbox"/> MARRIED	<input type="checkbox"/> WIDOW(ER)	<input type="checkbox"/> DIVORCED	<input type="checkbox"/> SINGLE
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SPOUSE'S FULL NAME/ NAME DES  
PARTNERS/  
NOM COMPLET DU CONJOINT:

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SPOUSE'S PLACE AND DATE OF BIRTH  
ORT UND GEBURTSDATUM DES PARTNERS  
LIEU ET DATE DE NAISSANCE DU CONJOINT

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SPOUSE'S NATIONALITY/ NATIONALITÄT  
DES PARTNERS/ NATIONALITÉ DU CONJOINT:

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LEVEL OF EDUCATION AND DOMAIN/  
BILDUNGSSTUFE UND FACHRICHTUNG/  
NIVEAU D'ÉDUCATION ET DOMAINE:

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PROFESSION & POSITION/  
BERUF & POSITION

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WORKING PLACE(Organization/Company)  
ARBEITSPLATZ (ORGANISATION/UNTERNEHMEN)/  
LIEU DE TRAVAIL (ORGANISATION/ENTERPRISE)

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WHEN DID YOU LEAVE RWANDA  
WANN HABEN SIE RWANDA VERLASSEN (D / M / Y)

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WHEN DID YOU ARRIVE IN YOUR  
CURRENT COUNTRY (D/M/Y)  
WANN SIND SIE IN IHREM AKTUELLEN LAND  
ANGEKOMMEN (D / M / Y)

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KINDLY DESCRIBE  
THE MOTIVE OF  
YOUR APPLICATION

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BESCHREIBEN SIE BITTE  
DEN GRUND IHRER  
BEWERBUNG

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S'IL VOUS PLAÎT DÉCRIRE  
LA RAISON DE VOTRE  
DEMANDE

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**SECTION C –PERSONS OF REFERENCE IN RWANDA:**

INDICATE THREE PEOPLE OF REFERENCE IN RWANDA WITH THEIR FULL ADDRESSES/PLACE OF RESIDENCE, RELATIONSHIP, TELEPHONE NUMBER AND IF ANY, E-MAIL ADDRESS. IF APPLICABLE INDICATE ALSO THEIR WORKING PLACE, OCCUPATION AND POSITION

**1. FIRST PERSON**

FULL NAME: \_\_\_\_\_  
ADDRESS (City/Sector/District): \_\_\_\_\_  
PROFESSION: \_\_\_\_\_  
POSITION: \_\_\_\_\_  
WORKING PLACE: \_\_\_\_\_  
RELATIONSHIP: \_\_\_\_\_  
TELEPHONE: \_\_\_\_\_  
E-MAIL: \_\_\_\_\_

**2. SECOND PERSON**

FULL NAME: \_\_\_\_\_  
ADDRESS (City/Sector/District): \_\_\_\_\_  
PROFESSION: \_\_\_\_\_  
POSITION: \_\_\_\_\_  
WORKING PLACE: \_\_\_\_\_  
RELATIONSHIP: \_\_\_\_\_  
TELEPHONE: \_\_\_\_\_  
E-MAIL: \_\_\_\_\_

**3. THIRD PERSON**

FULL NAME: \_\_\_\_\_  
ADDRESS (City/Sector/District): \_\_\_\_\_  
PROFESSION: \_\_\_\_\_  
POSITION: \_\_\_\_\_  
WORKING PLACE: \_\_\_\_\_  
RELATIONSHIP: \_\_\_\_\_  
TELEPHONE: \_\_\_\_\_  
E-MAIL: \_\_\_\_\_

**SECTION D –Declaration:**

I AGREE TO INFORM THE COMPETENT SERVICES AT THE EMBASSY IF ANY INFORMATION ON THIS FORM CHANGES BEFORE THE PROCESSING OF MY APPLICATION IS COMPLETE.

I DECLARE THAT TO THE BEST OF MY KNOWLEDGE AND BELIEF THE DETAILS GIVEN ON THIS FORM ARE TRUE AND CORRECT.

ICH BESTÄTIGE, DASS ICH DIE BOTSCHAFT INFORMIERE, FALLS SICH GEGEBENE ANGABEN IM BEARBEITUNGSZEITRAUM ÄNDERN. ICH ERKLÄRE, DASS DIE IN DIESEM FORMULAR GEMachten ANGABEN RICHTIG SIND.

J'ACCEPTÉ D'INFORMER L'AMBASSADE SI TOUTE INFORMATION SUR CE FORMULAIRE CHANGE AVANT QUE LE TRAITEMENT DE MA DEMANDE SOIT COMPLÈTE. JE DÉCLARE QUE, AU MIEUX DE MA CONNAISSANCE ET RASSURE QUE, LES DÉTAILS FOURNIS SUR CE FORMULAIRE SONT VRAIS ET CORRECT

DATE(D/M/Y): \_\_\_\_/\_\_\_\_/\_\_\_\_

DATUM (T / M / J)/ DATE (J / M / A):

SIGNATURE: \_\_\_\_\_

UNTERSCHRIFT/SIGNATURE

**OFFICE USE ONLY**

<p>RECEIPT NR:</p> <p>DATE (D/M/Y): _____</p>	<p>OFFICER IN CHARGE AT THE EMBASSY:</p> <p>_____</p> <p>SIGNATURE: _____</p>
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**SECTION E – Required Documents/** ERFORDERLICHE DOKUMENTE/ DOCUMENTS REQUIS

<b>FULLY COMPLETED APPLICATION FORM</b> <small>VOLLSTÄNDIG AUSGEFÜLLTES ANTRAGSFORMULAR/ FORMULAIRE DE DEMANDE COMPLÈTEMENT REMPLI</small>	<input type="checkbox"/>
<b>A COPY OF YOUR PASSPORT -NATIONAL ID</b> <small>KOPIE IHRES PASSES – PERSONAL AUSWEISES/ COPIE DE VOTRE PASSEPORT – CARTE D'IDENTITE</small>	<input type="checkbox"/>
<b>A COPY OF YOUR RESIDENT PERMIT IF YOU LIVE IN A FOREIGN COUNTRY</b> <small>KOPIE IHRER AUFENTHALTSGENEHMIGUNG, FALLS SIE IN EINEM ANDEREN LAND LEBEN/ UNE COPIE DE VOTRE PERMIS DE RÉSIDENT SI VOUS VIVEZ DANS UN PAYS ÉTRANGER</small>	<input type="checkbox"/>
<b>TWO (2) COLORED BIOMETRIC PASSPORT PHOTOGRAPHS FOR EACH APPLICATION. (PLEASE INDICATE YOUR NAME AT THE BACK, IN ORDER TO AVOID ANY CONFUSION)</b> <small>ZWEI (2) FARBIGE BIOMETRISCHE PASSFOTOS FÜR JEDEN ANTRAG. (Bitte geben Sie Ihren Namen auf der Rückseite an, um Verwirrung zu vermeiden.) DEUX (2) PHOTOGRAPHIES DE PASSEPORT BIOMÉTRIQUES COLORÉES POUR CHAQUE APPLICATION. (VEUILLEZ INDIQUER VOTRE NOM AU DOS, AFIN D'ÉVITER TOUTE CONFUSION)</small>	<input type="checkbox"/>
<b>BIRTH CERTIFICATE / CERTIFICATE OF IDENTITY OF THE APPLICANT</b>	<input type="checkbox"/>
<b>CRIMINAL RECORD CLEARANCE CERTIFICATE</b>	<input type="checkbox"/>
<b>DETAILED CV</b>	<input type="checkbox"/>
<b>IF APPLICABLE</b> <ul style="list-style-type: none"><li>- <b>DOCUMENT CERTIFYING THAT THE APPLICANTS PARENTS WERE LEGALLY RESIDING IN RWANDA AT THE TIME OF THEIR BIRTH</b></li><li>- <b>A PROOF OF ACQUISITION OF ANOTHER CITIZENSHIP TRANSLATED IN ENGLISH OR FRENCH OR KINYARWANDA</b></li><li>- <b>IF YOU HOLD ANOTHER NATIONALITY/ CITIZENSHIP: A STATEMENT FROM A RELEVANT AUTHORITY AS EVIDENCE OF YOUR FOREIGN CITIZENSHIP</b></li></ul>	<input type="checkbox"/>
<b>A PROOF OF PAYMENT OF CONSULAR FEES (10 €) FOR EACH APPLICATION AND POSTAGE (€6,25,- Germany/ €7,20,- Other), IF APPLICABLE.</b> <small>EIN NACHWEIS ÜBER DIE ZAHLUNG DER KONSULARGEBÜHREN (10 €) FÜR JEDEN ANTRAG UND PORTO (€ 6,25, - Deutschland / € 7,20, - Sonstige), FALLS ZUTREFFEND UNE PREUVE DE PAIEMENT DES FRAIS CONSULAIRES (10 €) POUR CHAQUE DEMANDE ET FRAIS DE PORT (6,25 €, - Allemagne / 7,20 €, - Autres), LE CAS ÉCHÉANT</small>	<input type="checkbox"/>

## A. NOTE: THE APPLICANT MUST AT LEAST BE 18 YEARS OLD.

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## B. PAYEMENT OF CONSULAR FEES

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CONSULAR FEES (10 €) MUST BE PAYED **FOR EACH** APPLICATION. PLEASE NOTE THAT THOSE CONSULAR FEES HAVE TO BE TRANSFERRED TO THE FOLLOWING BANK ACCOUNT BEFORE SENDING IN YOUR APPLICATION. **IF ANY DOCUMENT IS TO BE SENT BACK TO YOU THROUGH THE POSTAGE, PLEASE INCLUDE POSTAGE FEE OF €6,25,- (€7,20 OUTSIDE OF GERMANY).**

**Beneficiary:** Botschaft von Ruanda  
**Bank:** Commerzbank Berlin  
**IBAN:** DE87 100400000266054603  
**SWIFT Code:** COBADEFFXXX  
**Account Nr:** 266054603  
**BLZ:** 10040000

## C. MAILING ADDRESS AND CONTACT DATA

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BE SURE THAT YOU HAVE ADDRESSED THE ENVELOPE, ATTACHED SUFFICIENT POSTAGE AND SEND TO:

JÄGERSTRASSE 67-69  
10117 BERLIN  
BUNDESREPUBLIK DEUTSCHLAND

YOU CAN CONTACT US DURING BUSINESS HOURS UNDER THE PHONE NUMBER:

+49 (0) 30 209 165 90  
Mon-Fri: 9AM to 1PM

OR VIA E-MAIL: [ca@rwanda-botschaft.de](mailto:ca@rwanda-botschaft.de)  
FOR FURTHER INFORMATIONS VISITE:  
[www.rwandaingermany.gov.rw](http://www.rwandaingermany.gov.rw)

## D. ABOUT THE DOCUMENTS

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THE APPLICATION FORM (**FORM-CONS**) IS DESIGNED TO BE "FILLABLE" ON COMPUTER. THIS MEANS THAT YOU SHALL CONVENIENTLY COMPLETE THE FORM RIGHT ON YOUR COMPUTER. YOU CAN THEN PRINT YOUR COMPLETED FORM, SIGN IT AS REQUIRED AND SUBMIT IT TO THE ADDRESS MENTIONED ABOVE.

**FAILURE TO PROVIDE A FULLY COMPLETED APPLICATION FORM OR THE NECESSARY DOCUMENTS WILL RESULT IN THE NON- PROCESSING OF YOUR APPLICATION.**

THE COPIES OF YOUR DOCUMENTS (FOR EXAMPLE: PASSPORT, ID) MUST BE READABLE AND IF THEY CONTAIN A PHOTOGRAPH, THE PERSON MUST BE VISIBLE/RECOGNIZABLE. IT MAY BE HELPFUL TO MAKE COLOR COPIES.

## E. LANGUAGE

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**YOU MUST PROVIDE THE ENGLISH OR FRENCH TRANSLATION OF ALL DOCUMENTS THAT ARE IN ANOTHER LANGUAGE AND THOSE TRANSLATED DOCUMENTS MUST BE CERTIFIED BY COMPETENT AUTHORITIES, i.e. BUNDESVERWALTUNGSAMT.**

## F. FEEDBACK

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Kindly share your feedback of your experience of filling this form to improve our services.